



TOWN OF WARREN PARKS & RECREATION DEPARTMENT

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FACEBOOK – Warren Recreation Department

WARREN RECREATION SUMMER CAMP PROGRAM

PARENT HANDBOOK

2022

Recreation Director Tara Thibaudeau
Assistant Director Melissa Gendreau

WELCOME

My name is Tara Thibaudeau and this will be my 7th summer as the Parks and Recreation Director. Our Assistant director may look familiar. Melissa has been a beach attendant at the Warren Town Beach for the last few summers and during the school year is a teacher in Providence.

Warren will continue the tradition of providing a memorable experience for our families. We will provide a safe, healthy, and fun program.

OBJECTIVES

This summer we hope to provide campers with opportunities to build relationships which will help develop personal awareness, independence, social interaction skills, and a positive use of leisure time. We will also provide opportunities for self-expression through arts and crafts, sports, and socialization with peers; provide trips and excursions that enable campers to visit points of interest for fun and enjoyment and to build lifelong relationships and memories. Our goal is to engage, entertain, energize, and excite our young community members. Get them off the electronics and enjoy some old-fashioned fun.

SUMMER CAMP 2022 SCHEDULE

June 28 - Bowling starts
July 1 - Performance by T-Bone
July 4 - No camp
July 7 - Evening movie ENCANTO
July 8 - Performance by Mad Science
July 15 - Battleship Cove
July 20 - Babysitting Class
July 21 - Evening movie SPACE JAM
July 22 - Inflatable day
July 25 - Ceramic creations
July 29 - Roger Williams Zoo
August 4 - Evening movie HOTEL TRANSYLVANIA 4
August 5 - Activity Campardy
August 8 - No camp
August 12 - Canobie Lake Park
August 17 - Water Wizz
August 18 - Inflatable Day & Evening movie SING 2
August 19 - Last Day Cookout & Performance by Robert Clark

SPECIAL EVENTS

If regulations allow, we will offer off site excursions. We will have groups/presentations brought in through-out the summer. Additional fees may be required for these activities.

EXTENDED CARE

Daily fee for extended care \$20 – this would include morning and afternoon sessions. Fees must be paid the day of service.

CELL PHONES

Cell phone usage is not allowed at park. If your child needs to bring a phone to camp, the phone will be turned in to their supervisor upon arrival; it will be returned to them at the end of the day. Cell phones can interfere with a child's experiences at camp. We want all campers to embrace this time to learn about and navigate social situations while not being connected to the digital world.

FACILITIES

Burr's Hill Park
Warren Town Beach
Mary V Quirk Recreation Center (MVQ)

WHAT SHOULD MY CAMPER BRING?

The summer program is an outdoor camp. Your child will get dirty and sometimes wet! Be sure your child has a water bottle, snacks, bathing suit, towel, sunscreen (if you wish for them to reapply).

ALL ITEMS SHOULD BE LABELED.

TIMES & LOCATIONS

Extended morning hours – 7-9am (MVQ)

Traditional camp hours – 9 am – 3 pm (Burr's Hill Park)

Drop off time – 9-9:15 am

Pick up time – 2:45-3 pm

Extended afternoon hours – 3-5 pm (MVQ)

ARRIVAL & DEPARTURE POLICIES

Traditional camp –children will be dropped off and picked up in the parking lot at Burr's Hill. **NO**

SOONER THAN 9 AM

Extended Day –children will be dropped off and picked up at MVQ (Front Door)

*All campers **MUST** check in and check out with their assigned supervisor daily or the Main Tent for late arrivals/early dismissals.

*Children will only be released to individuals on their registration form.

LATE PICK UP – Children will be brought to MVQ after 3 pm. If your child is left after 3 pm more than 2 times a fee of \$10 will be assessed each time.

DROP OFF/PICK UP PROCESS

- Parents are asked to stay in the car.
- On arrival campers will go to their "Home Base" .
- Late arrivals (after 9:30 am) & early dismissals (before 2:30) will go through the main tent.
- If you arrive after 3:10 pm for pick up campers will be at MVQ.

PERSONAL INFORMATION

It is important to let us know any health or physical information that may affect your child's day in camp. This will help us make sure your child has a fun and safe experience every day. There is an area on the registration form to provide this information. It will be kept confidential.

LUNCH

Lunch time will be between 12 and 12:30 daily. We will be participating in the Summer Food Service Program (SFSP). This program is FREE to all campers attending the program. Children will let their counselor know at drop off if they need lunch for the day.

*lunch must be ordered before 9:30 am.

SNACKS

There are traditionally 2 snack breaks during the camp day. Children are responsible for their own snacks and drinks. During this time, the lemonade truck will visit the camp. There is a cost associated with this purchase. The snack shack will also be available to campers at the main tent during this break. Children will take their snack breaks in their home bases. **THE CORNER STORE IS NO LONGER OPEN.**

"NEW" WATER REFILL STATION

New this year is a water refill station, please send your child with a LABELED water bottle.

CAMP SHIRTS

All participants will receive a camp shirt to be worn to bowling and on Fridays. Shirts will be handed out within the 1st two weeks of camp.

INCLEMENT WEATHER

In cases of inclement weather, camp will remain open. Campers will be dropped off or brought to MVQ. If the weather improves, Burr's Hill Park will reopen. Please check our FACEBOOK page to find out the most up to date information.

PROGRAM ORIENTATION

Orientation is held on the first day of the program by staff. Orientation is given to all campers and includes general information, rules, requirements for field trips, special activities, and an explanation of possible site hazards. Campers who are not present on the first day will receive their orientation on the first day that they attend.

PROGRAM ORGANIZATION

Campers will be grouped according to age/grade. Each morning children will participate in morning exercises (Pledge of Allegiance, attendance, and daily announcements). They will then participate in age-appropriate activities and games with their assigned groups. Everyone will break for lunch from 12 noon until 12:30 pm. At the end of the day, children will be dismissed to adults on their registration form. ID's will be checked at dismissal time, if necessary.

FREE BOWLING

Every Tuesday from 9:30 – 11 am at Dudek's Bowling Alley, 409 Child Street Warren. Transportation is not provided; campers are responsible for finding their own rides. Burr's Hill Park will remain open for children who do not have transportation.

LOST AND FOUND

Found items will be held at the Main Tent and displayed during the day. We are not responsible for lost items. All unclaimed items will be donated. Items will be posted on Facebook throughout the summer, so please keep an eye out.

COMMUNICATION

- Information will be posted on FACEBOOK – Warren Recreation Department and on the bulletin board at Burr's Hill & Twitter
- A weekly email will go out to all registered families.
- A newsletter will be available to families without internet access.

BEACH ACCESS

The Warren Town Beach will be opened to campers. Children are required to wear appropriate bathing suits and bring towels, if using this recreational activity. Supervisors will remain with children at the beach, as well as a lifeguard. Changing tents are available for campers to switch into bathing apparel.

PRESCHOOL

Children will be dropped off and picked up at Burr's Hill Park. "Home base" areas will be designated in the shade and most activities will take place in that area. This alternate scenery is to keep them outside as much as possible. They will be using the beach & playground across the street. Please remember children must be potty trained to attend this program.

SUNSCREEN

It only takes 15 minutes of exposure to the sun's UV rays to damage the skin. Since children in the Summer Recreation Program regularly participate in outdoor and water related recreational activities, we strongly recommend that all campers wear sunscreen with a SPF of 15 or greater on all exposed skin daily. Our staff is not allowed to apply sunscreen to campers. Please apply before camp. If you wish for your child to reapply sunscreen, please send it with your child. Sunscreen dispensers are available at the main tent and lifeguard stand at the beach.

PERSONAL ITEMS

To help us provide opportunities and relationships and help develop personal awareness, independence, social interaction skills and a positive use of leisure time, children who bring personal toys and hand-held computing devices will not be allowed to play with them during the program. The town is not responsible for lost or stolen property.

RULES & EXPECTATIONS

1. Listen to and follow directions.
2. Speak to others in a polite manner, no swearing, obscene gestures, or hurtful comments.
3. Show respect to staff and others.
4. Never leave the program without checking out with a staff person.
5. Keep hands and feet to oneself; no pushing, shoving, or touching others in an inappropriate manner.
6. Respect equipment – no vandalism or mistreatment of equipment.

DO

- Come prepared to play and use your imagination
- Bring a snack or money for the ice cream truck
- Bring a bottle of water & label
- Wear sunblock
- Wear sneakers (flip flops are discouraged)
- Label your personal belongings

DON'T

- Bring electronics
- Wear nice clothes
- Bring toys from home
- Bring valuables
- Bring weapons

MEDICATION POLICY

EpiPens & inhalers will be administered only when a medical consent form is on file. Tylenol/ibuprofen & Benadryl will be administered if the designated spot on the registration form has been initiated by a parent or guardian. Our staff are not medical professionals and so will not administer any other prescribed medication. Parents may opt to have their child self-carry, but a medical consent form must be on file.

DISCIPLINE

MINOR VIOLATIONS are related to behavior and do not endanger the safety of the child or others. They are recorded in the disciplinary log.

EXAMPLES: inappropriate language, teasing, disobeying supervisors, or mistreatment of equipment

INFRACTIONS:

1. Verbal warning
2. 5-minute break at the main tent
3. 10-minute break at the main tent and an email to parent
4. One day suspension
5. After 3 suspensions the child will be expelled from the park

MAJOR VIOLATIONS endanger the safety or well-being of the child, other children, or staff. These are also recorded in the disciplinary log.

EXAMPLES: physical contact, theft, leaving camp without permission, or bullying

INFRACTIONS:

1. Warning emailed home & 15-minute time out at the Main Tent
2. Removal from camp for the day
3. Expulsion from park for the year

EMERGENCY PROCEDURES

When children are at camp, they run, yell, play hard and occasionally fall and skin their knees. We will not call you for every bump and bruise; an email will be sent home if 1st aid was provided.

If a camper is injured, a health problem arises, or professional medical help is needed, the following steps are taken:

- 911 is immediately called.
- The parent or guardian, or if not available, your emergency contact person is notified.
- First aid is administered by our trained staff until professional help arrives.
- An appropriate staff member will accompany your child to the hospital and will remain until a family member or an emergency contact person arrives.

MEDICAL INFORMATION

If your child shows up to camp ill or becomes ill during camp hours, you will need to pick them up immediately or arrange to have them picked up. Please do not send your child to camp if they have such illnesses as:

- conjunctivitis (pink eye)
- a fever, chills, body aches within the last 24 hours
- Diarrhea or vomiting within the last 24 hours
- head lice *
- Cough, runny nose, or stuffy nose (not related to allergies)
- Shortness of breath
- Sore throat

* Teach your children to not share combs, hairbrushes, hats, or head scarves with other children. If head lice are detected during camp, you will be called to pick your child up immediately. Your child needs to be nit free before returning to camp. If there is a case of head lice at camp all children within that age group will be screened the next camp day. Parents will receive written notification within the next two camp days.

DAILY SCHEDULE

1. STABLE GROUPS – Each child will be placed in a group 1 supervisor. (This group will remain consistent throughout the summer)
2. GROUP LOCATIONS – each group will have a “Home Base” – shaded area with picnic table and/or mats, baskets will be provided for belongings.
3. DROP OFF – Parents/guardians will drive into the parking lot and drop their children off using the entrance gates – campers go to their designated location – parents/guardians do not leave their cars or come into the park.
4. MORNING ROUTINE – lunch order, attendance, pledge, announcements in their “Home Base.”
5. ACTIVITY – At least 17 “Play Zones,” equipment specific to each group – each group will go to a predetermined location.
6. PALAGIES/SNACK – A daily schedule will be followed, and snacks will be eaten in their “Home Base.”
7. ACTIVITY – At least 17 “Play Zones,” equipment specific to each group – each group will go to a predetermined location.
8. LUNCH – Groups will eat in their “Home Base.”
9. ACTIVITY – At least 17 “Play Zones,” equipment specific to each group – each group will go to a predetermined location.
10. PALAGIES/SNACK – A daily schedule will be followed, and snacks will be eaten in their “Home Base.” Palagies is optional as it is not provided by Warren Recreation and there is a fee for the camper to purchase lemonade
11. ACTIVITY – At least 17 “Play Zones,” equipment specific to each group – each group will go to a predetermined location.
12. DISMISSAL – Groups will be dismissed from their “Home Base” as parents/guardians arrive.
13. RAIN DAYS – Mary V Quirk will house children on rainy days. Each group will be assigned a “Home Base” and children will play in that area for the day.
14. BEACH – 1 – 3 Groups will visit the beach at a time, a schedule will be created (this will be one of the 17 “Play Zones”)